



APPLICATION FOR EMPLOYMENT

We are an Equal Opportunity Employer
NOTE: PLEASE COMPLETE ALL SECTIONS OF THIS FORM.

PERSONAL DATA

FULL NAME _____

LAST
FIRST
MIDDLE

ADDRESS _____

NUMBER & STREET
CITY
STATE
ZIP

PHONE NO _____ (Home) _____ (Cell) _____

POSITION APPLIED FOR _____ Part Time Full Time

DAYS AVAILABLE Mon Tues Wed Thu Fri Sat Sun SHIFT: 1st, 2nd, 3rd, All

DATE AVAILABLE FOR EMPLOYMENT _____ SALARY REQUIREMENTS \$ _____

EDUCATION

	Name & Address	Yrs. Completed	Course of Study	Degree
High School				
Undergraduate College				
Graduate/Professional				
Trade, Military, Other				

EMPLOYMENT HISTORY

(Start with current or most recent employer)

Starting Salary \$ _____ Ending Salary \$ _____ From (Mo/Yr) _____ To (Mo/Yr) _____	Name of Company: _____ Phone _____ Address: _____ City & State: _____ Supervisor: _____ Position & primary duties: _____ May we contact? Reason(s) for Leaving: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
Starting Salary \$ _____ Ending Salary \$ _____ From (Mo/Yr) _____ To (Mo/Yr) _____	Name of Company: _____ Phone _____ Address: _____ City & State: _____ Supervisor: _____ Position & primary duties: _____ May we contact? Reason(s) for Leaving: _____ <input type="checkbox"/> Yes <input type="checkbox"/> No

Starting Salary \$ _____	Name of Company: _____	Phone _____
Ending Salary \$ _____	Address: _____	
From (Mo/Yr) _____	City & State: _____	Supervisor: _____
To (Mo/Yr) _____	Position & primary duties: _____	May we contact? _____
	Reason(s) for Leaving: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No

SPECIAL SKILLS AND QUALIFICATIONS

Additional job training; skills; certifications; accreditations; seminars; other languages; professional, trade, business or civic activities/offices. (You may exclude anything that would reveal gender, race, religion, national origin, ancestry, age, disability or any other protected status.)

REFERENCES

Give name, address and telephone number of three references who are not related to you and are not previous employers.

(1) _____

(2) _____

(3) _____

ADDITIONAL INFORMATION

ARE YOU AT LEAST 18 YEARS OF AGE? Yes No

ARE YOU AUTHORIZED TO WORK IN THE UNITED STATES? Yes No

CAN YOU PERFORM THE ESSENTIAL FUNCTIONS OF THE POSITION? Yes No

WILL YOU WORK OVERTIME IF REQUIRED? Yes No

PLEASE READ THE FOLLOWING STATEMENTS BEFORE SIGNING BELOW

The facts set forth in this application for employment are true and complete. I understand that if employed, false statements, omissions or misleading statements on this application shall be considered sufficient cause for dismissal and I agree that my prospective employer shall not be held liable in any respect if my employment is terminated because of such omissions or false or misleading statements. My prospective employer is hereby authorized to investigate my employment history, including the contacting of the employers listed above. I hereby release my former employers from all liability on account of furnishing information regarding my work record to my prospective employer. (If there is a particular employer you do not wish us to contact, please indicate which one and why.) I understand and agree that, if hired, my employment is "at will" and may be terminated at any time without any prior notice. I further understand and agree to abide by all company procedures and safety rules, including submitting to substance abuse testing, if requested, as a condition of continued employment.

My Signature below certifies that I have read and understand this complete page, and agree to the terms and conditions outlined in this document.

Signature _____

Date _____